

### Sub-Element 1.b—Facilities

<b>What the Policy Says</b>	<b>Intent</b> This sub-element derives from NUREG-0654, which provides that Offsite Response Organizations (ORO) have facilities to support the emergency response.									
	<b>Criterion 1.b.1.:</b> Facilities are sufficient to support the emergency response. (NUREG-0654, H.3).									
	<b>Minimum Frequency</b> Criterion 1.b.1 is evaluated, as a baseline, during the first exercise under the new Evaluation Criteria. Thereafter, facilities are evaluated for this criterion only if they are new or have substantial changes in structure or mission.									
	According to a December 3, 2002 memorandum from W. Craig Conklin, Director, Technological Services Division, to Regional Assistance Committee Chairs, FEMA Regions I-VII, IX, and X, a substantial change is “one that has a direct affect or impact on the emergency response operations performed in those facilities.” That memo also provided at matrix showing the frequency of evaluation for specific types of facilities:									
	<table><tr><th>Facility</th><th>Baseline Evaluation?</th><th>Frequency</th></tr><tr><td>State or country EOC Joint Information Center Forward Command Post</td><td>Yes</td><td rowspan="2">After baseline—when new or substantially changed</td></tr><tr><td>Municipal EOC</td><td>Yes (Under certain circumstances, one-third of the sub-county jurisdictions may be evaluated during each biennial exercise. Therefore, there should be a baseline evaluation of all sub-county EOCs at some exercise during the first six years under the new methodology.)</td></tr></table>			Facility	Baseline Evaluation?	Frequency	State or country EOC Joint Information Center Forward Command Post	Yes	After baseline—when new or substantially changed	Municipal EOC
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	<b>Extent of Play</b> Responsible OROs should demonstrate the availability of facilities that support the accomplishment of emergency operations. Some of the areas to be considered are: adequate space, furnishings, lighting, restrooms, ventilation, backup power and/or alternate facility (if required to support operations).  Facilities must be set up based on the ORO's plans and procedures and demonstrated as they would be used in an actual emergency, unless noted above or otherwise indicated in the Extent of Play agreement.									

<b>Preparing to Evaluate This Criterion</b>	<p>Before the exercise, determine, according to the ORO's plan/procedures and the Extent of Play agreement:</p> <ul style="list-style-type: none"><li>• What should be available to support emergency operations conducted from the facility?<ul style="list-style-type: none"><li>➤ Space</li><li>➤ Furnishings</li><li>➤ Lighting</li><li>➤ Restrooms</li><li>➤ Ventilation, and</li><li>➤ Back up power and/or alternate facility</li></ul></li><li>• Is there a diagram or floor plan of the facility in the plan/procedures?</li></ul>
<b>During the Exercise</b>	<p>During the exercise, in addition to evaluating activities related to the items listed above, be sure to:</p> <ul style="list-style-type: none"><li>• Check that the facility is set up (as shown in the floor plan) and operated according to the ORO's plan/procedure, unless otherwise indicated in the extent of play agreement. If not, did it cause any adverse consequences? Are changes to the plan or procedures recommended as a result?</li></ul>